

**BOARD OF EDUCATION
Ellicottville Central School**

**Regular Meeting
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**Sht. No. 1961
October 26, 2021**

OFFICIAL MINUTES

Members Present: Robert Van Wicklin, Leonard Zlockie, Shana Chudy, Erin Cornelius, Debra Golley, William Murphy, Karl Northup

Members Absent: None

Staff Present: Robert Miller, Melissa Sawicki, Aimee Kilby, Maren Bush, Erich Ploetz

Staff Absent: None

Others Present: Schavon Byroads, Kaleb Kilby, Emma Steffenhagen, Carly Neumann, Jackie James, Elsa Woodarek, Melanie Van Wicklin

Call to order of meeting

President Van Wicklin called the regular meeting of October 26, 2021, of the Ellicottville Central School Board of Education to order at 6:00 p.m. The Pledge of Allegiance was recited.

Roll Call

Shana Chudy arrived at 6:01 pm

Changes, Additions and Deletions to the Agenda

Additions:

New Business

- 16g. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools and in light of the ongoing COVID-19 Pandemic, approval to allow ALL ECS staff to use their accrued leave in the event they are not eligible to use state and/or federal COVID-19 leave to stay home with a child who has to quarantine and requires supervision for the 2021-2022 school year (ending on June 30, 2022).
- 16h. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, that the Board of Education act to approve the following resolution:
WHEREAS, ELLICOTTVILLE CENTRAL SCHOOL continues to work closely with the Cattaraugus County Departments of Health in response to the COVID-19 pandemic; and
WHEREAS, on September 2, 2021, the New York State Department of Health issued a Commissioner's Determination on COVID-19 Testing Pursuant to 10 NYCRR 2.62; and
WHEREAS, the September 2, 2021 Commissioner's Determination includes a COVID-19 testing requirement for ELLICOTTVILLE CENTRAL SCHOOL staff; and
WHEREAS, ELLICOTTVILLE CENTRAL SCHOOL has been informed that the Cattaraugus County Department of Health will be dispersing federal and/or state funds to schools and BOCES to assist with COVID-19 testing, testing supplies and/or prevention measures (i.e., screening, and diagnostic testing); and
WHEREAS, receipt of such funds from Cattaraugus County will help ELLICOTTVILLE CENTRAL SCHOOL to offset the costs of compliance with COVID-19 mandates, including the September 2, 2021 Commissioner's Determination; and
WHEREAS, ELLICOTTVILLE CENTRAL SCHOOL was further informed that receipt of the federal and/or state funds will be contingent upon an agreement between Cattaraugus County and ELLICOTTVILLE CENTRAL SCHOOL for ELLICOTTVILLE CENTRAL SCHOOL to accept such funds; and
WHEREAS, ELLICOTTVILLE CENTRAL SCHOOL awaits receipt of such agreement from Cattaraugus County and does not want to incur any additional and unnecessary delay in receipt of the funds; and
WHEREAS, it is incumbent upon the Board of Education to authorize the District Superintendent to execute an agreement with Cattaraugus County provided the District Superintendent finds the terms acceptable and such agreement will benefit ELLICOTTVILLE CENTRAL SCHOOL, so that ELLICOTTVILLE CENTRAL SCHOOL may receive such funds as soon as possible to help with its response to COVID-19 and the requirements set forth by the September 2, 2021 Commissioner's Determination.

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NOW, THEREFORE BE IT RESOLVED:

The District Superintendent shall have the authority to review on behalf of ELLICOTTVILLE CENTRAL SCHOOL the terms of an agreement with Cattaraugus County that will allow ELLICOTTVILLE CENTRAL SCHOOL to receive state and/or federal funds to offset the costs of compliance with COVID-19 mandates and COVID prevention/response efforts, including the COVID-19 testing mandate set forth in the New York State Department of Health Commissioner's determination. The Board further authorizes the District Superintendent to execute such agreement provided the District Superintendent finds the terms of the agreement to benefit ELLICOTTVILLE CENTRAL SCHOOL in funding these efforts. Should the District Superintendent execute such agreement, he shall notify the Board of Education at its next regularly scheduled meeting. This resolution will remain in effect until January 5, 2022.

Personnel

17l. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of David Andera to the position of Maintenance Worker effective October 29, 2021, at a rate of \$14.84 per hour. This position carries a one-year probationary period beginning on October 29, 2021 and ending on October 29, 2022.

17m. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Joelle Scharf to the substitute teacher list (non-certified) at a rate of \$105 per day effective October 27, 2021. This appointment is contingent upon a successful fingerprint clearance from New York State.

Changes:

Personnel

17a. Should be effective at the end of the day on June 24, 2022, not 2021

17d. Moved by _____, seconded by _____, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Kimberli Clifford to the substitute teacher list (non-certified ~~certified~~) at a rate of \$105 ~~\$115~~ per day retroactive to September 29, 2021. This appointment is contingent upon a successful fingerprint clearance from New York State.

Approve Agenda

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, to adopt the agenda of the October 26, 2021, Board of Education Meeting with additions and changes.

**Yes – 6
No – 0
Carried**

Public Comment

None

Shana Chudy arrived at 6:01 pm

Presentations & Reports

School Board Recognition (October 18-22, 2021) – Superintendent Miller acknowledged Board members and thanked them for their time and commitment to ECS.

Senior Class Trip (May 2022) – Seniors Kaleb Kilby, Elsa Woodarek, Emma Steffenhagen and Carly Neumann along with their advisors Mrs. Melanie Van Wicklin and Ms. Jackie James attended the board meeting to present their proposal for a senior class trip to Baltimore & Ocean City, MD in May 2022. The students presented a PowerPoint that outlined the agenda for the trip which is proposed to take place from May 12 – May 15, 2022. The class is looking at giving each student \$175 from class funds to help offset the cost of \$759 per student (if 35 students attend). The cost is slightly higher if 30-34 students attend. This price also reflects 4 chaperones going on the trip.

Communications, Commendations

None

Informational Items

None

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Superintendent's Report – Robert Miller

1. Mrs. Bush & Mr. Ploetz will be excused from the meeting after they give their reports. They will leave to work on substitute coverage, as well as contract tracing and prepare interview questions.
2. The district has made the transition from Process-It to Red Rover for absence management. There are still a few kinks to work out. The district will still need to have a substitute caller to coordinate day to day occurrences, such as CSE subs, mid-day subs, etc.
3. Weekly Covid testing for staff delayed another week. It is very frustrating. We will be looking at wording for a contract with Cattaraugus County for testing.
4. Foundation Aid – you'll see some schools getting millions in Foundation Aid. ECS will not be getting a lot back as we have been fully funded. We expect to get around \$50,000-\$60,000. The schools receiving much, much more funding are currently underfunded.
5. Use of Facilities request forms – we are holding off on letting outside groups use the facilities at least for a bit longer. We need to look at how we can clean and the amount of people we can allow at events.
6. Grants are coming in. The ARP fund was kicked back because they need more info. We have 2 weeks to submit the additional info.
7. ECS has 3 positive cases. Contract tracing is taking place. Students are coming to school when they feel ill and then possibly testing positive for Covid. The District then has to wait for the County to get the results, contact the parents and then contact the school to get a list for quarantining and then contact the families. The Administrative Team, along with Karin Hager, is going to put together a letter to go home to parents reminding them of guidelines and procedures to follow.
8. Wednesday, October 27th, superintendents have a meeting with Senator George Borello and Assemblyman Joe Giglio at Belfast Central School. This meeting will be to have discussions voicing concerns and needs.

Principals Reports:

Erich Ploetz: MS/HS Principal

1. Homecoming Week/Pep Assembly/Dance – all went very well. We may see more dances outside in the future. Events were well attended.
2. National Honor Society Induction of current Seniors took place on October 20, 2021.
3. Sources of Strength Training took place with Chautauqua County Suicide Prevention Coordinators.
4. GYYS training (Growing LGBTQ+ Youth Support). All staff were invited to attend.
5. Red Ribbon week activities
6. Fall Athletic End of Season Events

Maren Bush: Elementary Principal/Director of Curriculum

1. School Happenings
2. Curriculum and Instruction
3. New Additions
4. Upcoming Halloween Parade will start at 1:00 pm on Friday, October 29th uptown. The route will be a bit different this year with the busses unloading at the Wingate Hotel. There will be police presence to help with crossing the street.

School Business Executive Report: Aimee Kilby

Still tax collection season. Working on two large reports (one State and one BOCES)

Consent Items:

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to adopt the following Consent Agenda items:

- a. That the board approve the minutes of the meeting of September 21, 2021
- b. Acknowledgement of the September 28, 2021 and October 12, 2021 Claims Auditor Reports

**Yes – 7
No – 0
Carried**

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Committee Reports:

Buildings, Grounds & Transportation – Capital Project: Superintendent Miller stated that things are progressing, and we are starting to talk about phase 2 of the project that is anticipated to take place next summer and include such items as flooring in the summer and work on the playground. We are looking at the final punch list. The new parking lot lights are up, and most are working and are powered on. Still don't have the cooler and freezers. Are currently using portable coolers and freezers. There are problems with the grease trap in the elementary. We may need to look at long range planning to fix the problem. Security features are being installed and the message boards will replace the clocks in the hallways.

Discussion Items:

None

Old Business:

None

New Business:

Moved by Chudy, seconded by Zlockie, to approve the Senior Class of 2022 trip to Baltimore & Ocean City, MD May 12-15, 2022 as presented to the Board.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Sandra Reed as a volunteer in the Elementary School for the 2021-2022 school year.

**Yes – 7
No – 0
Carried**

Moved by Cornelius, seconded by Murphy, approval of the Lead Evaluator Re-Certifications for teacher evaluations, as follows: Robert Miller, Erich Ploetz and Maren Bush.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of an MOA between the Ellicottville Central School District and the ECSRPA (Ellicottville Central School Related Professional Association), as presented to the board, which provides for Juneteenth to be treated as a paid holiday in the 2021-2022 school year, in accordance with the provisions set forth in the Memorandum of Agreement.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of an MOA between the Ellicottville Central School District and the ETA (Ellicottville Teachers Association), as presented to the board, which provides for substitute coverage by current teachers, in accordance with the provisions set forth in the Memorandum of Agreement.

Moved by Cornelius, seconded by Golley to amend the motion to include the memorandum of agreement being retroactive to September 22, 2021.

**Yes – 7
No – 0
Carried**

Moved by Zlockie, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of an MOA between the Ellicottville Central School District and the ETA (Ellicottville Teachers Association), as presented to the board, which provides for remote instruction for students on homebound instruction by an outside party, in accordance with the provisions set forth in the Memorandum of Agreement.

**Yes – 7
No – 0
Carried**

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Moved by Murphy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval to declare the following items obsolete: 180 folding chairs and 6 racks, assorted student desks and chairs, and a self-propelled gas lawn roller.

**Yes – 7
No – 0
Carried**

Moved by Chudy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools and in light of the ongoing COVID-19 Pandemic, approval to allow ALL ECS staff to use their accrued leave in the event they are not eligible to use state and/or federal COVID-19 leave to stay home with a child who has to quarantine and requires supervision for the 2021-2022 school year (ending on June 30, 2022).

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, that the Board of Education act to approve the following resolution:

WHEREAS, ELLICOTTVILLE CENTRAL SCHOOL continues to work closely with the Cattaraugus County Departments of Health in response to the COVID-19 pandemic; and

WHEREAS, on September 2, 2021, the New York State Department of Health issued a Commissioner's Determination on COVID-19 Testing Pursuant to 10 NYCRR 2.62; and

WHEREAS, the September 2, 2021 Commissioner's Determination includes a COVID-19 testing requirement for ELLICOTTVILLE CENTRAL SCHOOL staff; and

WHEREAS, ELLICOTTVILLE CENTRAL SCHOOL has been informed that the Cattaraugus County Department of Health will be dispersing federal and/or state funds to schools and BOCES to assist with COVID-19 testing, testing supplies and/or prevention measures (i.e., screening, and diagnostic testing); and

WHEREAS, receipt of such funds from Cattaraugus County will help ELLICOTTVILLE CENTRAL SCHOOL to offset the costs of compliance with COVID-19 mandates, including the September 2, 2021 Commissioner's Determination; and

WHEREAS, ELLICOTTVILLE CENTRAL SCHOOL was further informed that receipt of the federal and/or state funds will be contingent upon an agreement between Cattaraugus County and ELLICOTTVILLE CENTRAL SCHOOL for ELLICOTTVILLE CENTRAL SCHOOL to accept such funds; and

WHEREAS, ELLICOTTVILLE CENTRAL SCHOOL awaits receipt of such agreement from Cattaraugus County and does not want to incur any additional and unnecessary delay in receipt of the funds; and

WHEREAS, it is incumbent upon the Board of Education to authorize the District Superintendent to execute an agreement with Cattaraugus County provided the District Superintendent finds the terms acceptable and such agreement will benefit ELLICOTTVILLE CENTRAL SCHOOL, so that ELLICOTTVILLE CENTRAL SCHOOL may receive such funds as soon as possible to help with its response to COVID-19 and the requirements set forth by the September 2, 2021 Commissioner's Determination.

NOW, THEREFORE BE IT RESOLVED:

The District Superintendent shall have the authority to review on behalf of ELLICOTTVILLE CENTRAL SCHOOL the terms of an agreement with Cattaraugus County that will allow ELLICOTTVILLE CENTRAL SCHOOL to receive state and/or federal funds to offset the costs of compliance with COVID-19 mandates and COVID prevention/response efforts, including the COVID-19 testing mandate set forth in the New York State Department of Health Commissioner's determination. The Board further authorizes the District Superintendent to execute such agreement provided the District Superintendent finds the terms of the agreement to benefit ELLICOTTVILLE CENTRAL SCHOOL in funding these efforts. Should the District Superintendent execute such agreement, he shall notify the Board of Education at its next regularly scheduled meeting. This resolution will remain in effect until January 5, 2022.

**Yes – 7
No – 0
Carried**

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Personnel:**

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Moved by Chudy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval to accept an intent to retire letter from Scott Wilson effective the end of the day on June 24, 2022.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval to appoint Melissa Schultz to the permanent position of Teacher Aide effective November 18, 2021 after successfully completing one year of probation.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval to appoint Sara Cranmer to the permanent position of Teacher Aide effective November 18, 2021 after successfully completing one year of probation.

**Yes – 7
No – 0
Carried**

Moved by Murphy, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Kimberli Clifford to the substitute teacher list (non-certified) at a rate of \$105 per day retroactive to September 29, 2021. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Cassandra Wilson to the position of Teacher Aide effective Tuesday, October 12, 2021 at a salary of \$12.50 per hour. This appointment is contingent upon a successful fingerprint clearance from New York State. This position carries a one-year probationary period from October 12, 2021 – October 12, 2022.

**Yes – 7
No – 0
Carried**

Moved by Chudy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following for Fall 2021 Sports retroactive to August 23, 2021:

Soccer Timer: Glenn Hall
Soccer Scorers: Glenn Hall, Jamie Edwards
Volleyball Scorers: Sandy Olson, Jamie Edwards, Dave McCann, Karl Schwartz

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Jennifer Courtney to the substitute teacher list (certified) at a rate of \$115 per day retroactive to October 7, 2021. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

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Moved by Chudy, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Winter 2021-2022 Sports Coaches:

Boys Varsity Basketball	Dave McCann
Boys Junior Varsity Basketball	Zach Gelen
Boys Modified Basketball	Chris Keenan
Girls Varsity Basketball	Tracy Stokes
Girls Junior Varsity Basketball	Matt Finn
Girls Modified Basketball	Tammy Eddy
Boys & Girls Varsity Bowling	Diana Olson
Boy & Girls Varsity Alpine Skiing	Kelly Fredrickson

**Yes – 7
No – 0
Carried**

Moved by Cornelius, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Winter 2021-2022 Advisor:

Varsity Sideline Cheerleading – Randi Metzger

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of William Delity as a mentor for LaDonna Freunds Schuh for the 2021-2022 school year.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Northrup, upon the recommendation of Robert Miller, Superintendent of Schools, approval of the following Homework Club Advisors for the 2021-2022 school year: April Donoghue, Katie Taylor, Bill Delity, Mindy Callaghan, Jennifer Gesing, Katie Moore, Tammy Peters, Nick Smith and Heather Reed.

**Yes – 7
No – 0
Carried**

Moved by Golley, seconded by Zlockie, upon the recommendation of Robert Miller, Superintendent of Schools, approval of David Andera to the position of Maintenance Worker effective October 29, 2021, at a rate of \$14.84 per hour. This position carries a one-year probationary period beginning on October 29, 2021 and ending on October 29, 2022.

**Yes – 7
No – 0
Carried**

Moved by Cornelius, seconded by Murphy, upon the recommendation of Robert Miller, Superintendent of Schools, approval of Joelle Scharf to the substitute teacher list (non-certified) at a rate of \$105 per day effective October 27, 2021. This appointment is contingent upon a successful fingerprint clearance from New York State.

**Yes – 7
No – 0
Carried**

Policy

None

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CSE/CPSE Recommendations

Moved by Golley, seconded by Cornelius, upon the recommendation of Robert Miller, Superintendent of Schools, to approve the following resolution: BE IT RESOLVED by the Board of Education of the Ellicottville Central School District: That the Ellicottville Central School District has reviewed the recommendations of the District's Committee on Special Education (#900500473, 900500895, 900500290, 900501424, 900501153, 900500878, 900500457, 900501457, 900501458, 900501011, 900500581, 900501410, 900500812, 900500236, 900501330, 900501223, 900501025, 900500085, 900500494, 900500767, 900500054, 900501469) at its meeting on October 26, 2021 and approves all necessary arrangements as the most reasonable and appropriate special service(s) and/or program(s) for the implementation of those recommendations September 15 – October 21, 2021.

**Yes – 7
No – 0
Carried**

Executive Session

Executive Session to discuss: • collective bargaining pursuant to Article 14 of the Civil Service Law

Superintendent Miller stated that an Executive Session is not need.

Adjournment of Meeting

Moved by Golley, seconded by Chudy, to adjourn the regular meeting of October 26, 2021, at 6:55 p.m.

**Yes – 7
No – 0
Carried**

District Clerk

Deputy District Clerk